



## Party Grant Application

A Party Grant is available for members wishing to put on an event in their own home or another largely exclusive venue that is advertised in the Bulletin and available to all members.

<b>Name of Organiser</b>	<input type="text"/>		
<b>Type of Function</b>	<input type="text"/>		
<b>Address</b>	<input type="text"/>	<b>Date of Function</b>	<input type="text"/>
		<b>Approved by (Cttee Member)</b>	<input type="text"/>
<b>Approx No. of Club Members expected or went:</b>	<input type="text"/>	<b>Approx No. of Non-Members expected or went:</b>	<input type="text"/>

### **Please note the following**

- Max claim for a Grant is currently £100
- Claims should be supported by receipts and should be for money spent on this event.
- Amount should be limited to about £4 per member of IVC although we know this can be hard to judge in advance.
- Larger amounts for Parties and other events are available but need a Cttee decision. Please make your case to the Secretary and it will be discussed at the next meeting.

### **Instructions**

- Get approval for your event to have a Party Grant before the event. We cannot guarantee that retrospective claims will be approved.
- Complete this form and hand it or send it to the Treasurer, with your receipts to get paid.

### **For completion by the Treasurer**

**Amount Claimed**

**Cheque No.**

**Comments:**