

Birmingham Inter-Varsity Club Limited

Board of Directors

Minutes of meeting held on
14 November 2011
The Old Royal
Cornwall Street/Church Street B2

Minutes

Present (X - present)

Chair of Meeting *

Vacant	Chair				
Frank Dawson	Treasurer	X			
Brian Roberts	Membership				
Dave Elliott *	Weekends Coordinator	X	Jan Horne	Walks Co-ordinator	
Jane Gripton	Sports Secretary		John Gregory	Sports Assistant	
Peter Norris	New Members/Publicity	X			
Rose Huish	Secretary		Maggie Whitlock	Secretary	X
Graham Hankins	Bulletin Editor elect		Graham Hankins	"What's On"	
Ray Parry	Vice President	X	Sandra Win- church	Solihull Rep	
Andy Turton	Vice President	X	Peter Hanna	N.B'ham/Sutton Rep	
Peter Howe	Vice President				
Alan Muddiman	Vice President		Bernie Muddiman	Halesowen Rep	

No.	Content	Action	
1a	Apologies – Rose Huish, Jane Gripton		
1b	Before this item is agreed PN to check with Paul Bagnall that he wants to be Assistant to Committee for social events. C/F next meeting	PN RH	
2a	Minutes of previous meeting For approval	Agreed. However list of dates for future meetings was not agreed – Committee prefers to keep meetings on Mondays and change meeting venue. C/F next meeting	RH
Matters Arising			
2b	PN reported that GH was happy to take on role of Bulletin Editor with assistance as required - he didn't want to be a Director or Assistant to the Committee. AT and GH to meet up to discuss December bulletin	AT	
3	New Members: the following 7 people were approved as new members: Beverley Stevens, Claire Harris, Janet Cunningham, Michael Isley, Martin Tingle, Jay Hazell and Suzanne Byrne IVC now has membership of 301 – this is a 9.9% increase on same time last year.	PN	
4	It was agreed to propose, via the Bulletin that members' address details would be put into AX in order to facilitate more efficient handling of the bulletin mailing. This information would also be conveyed by email.	PN	
5	Working Party : would officially be known as "The Working Party" Report only just received from Financial Advisor – C/F Terms of Reference to be agreed (see separate attachment)	RP/All	
6a	Increase membership: PN proposed to pursue these three main areas for the time being : Google Adwords; Gumtree and Meetup Groups. RP questioned whether we really want to increase numbers by a large amount, but PN responded that more people, possibly younger people, added to the vibrancy and enthusiasm of the club. They give it new blood and new life.	PN	
(b)	Good variety of events: The number and variety of events is improving. PN to send a "nudge" email encouraging members to put on a wide range of events. A traffic lights spreadsheet has been produced which graphically illustrates areas of activity, successes, and also where we are failing. PN plans to pursue this as it provides a useful snapshot of activity over the month.	PN	

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(c)	<p>Local Groups: Pete Hanna wants to withdraw from running the Erdington local group. Pete Howe is prepared to run it instead for the next 6 months. Halesowen and Solihull groups are still well attended</p>	PH/SW/ AM & BM
(d)	<p>Hire a mini bus: Neil Lakin is hiring the minibus at £10 pp – going to the Oxford Christmas Market, on 10th December 11. Minibus holds 16 people maximum. (Cost of minibus is more than £160 – this a modest contribution)</p>	
	Forward Planning	
7	<p>Working Party updated : Good response to questionnaire, 93 responses = 31% of membership. A variety of replies with 26% saying that they would be willing to consider going on a canal boat event.</p> <p>Preliminary report to be produced for the next Committee meeting on 5th December. Committee will have until January to fully digest the information.</p>	
7a	<p>Reports from Individual Directors Treasurer - FD produced a spreadsheet of the financial activity. Blackpool Weekend – this was an AIVC event, it was questioned why this has impacted on BIVC finances to the value of £332.80. (It could be more at £432.80 depending on how the monies are calculated). Are there still monies coming in ? FD to raise these issues with Pete Howe. FD had earlier raised the issue of outstanding monies from Seamie Powers for his disco event. The event was run at a loss and Seamie has been questioned about this. The committee agreed to consider the matter closed. Re : iBike – What’s happening to the cash coming in for bike hire. Also Charles Harris paid £100 for a bike – where is the money? FD to send email to : Greg Coombs, Pete Brook, Pete Howe and Graham Hankins – “We have received no information on this scheme which will place it in jeopardy. At the AGM Pete Howe agreed to produce a report; in the accounts there is only £20 showing as income received”</p> <p>New Members/Publicity PN – Stats presented at the meeting – separate attachment.</p> <p>Weekends – DE reported that Chilterns weekend pre-Christmas now has 13 people booked. Needs 15 to break even. We have a provisional booking for Snowdonia Ranger winter walking weekend from 17-18 February 2012. Needs 24 people for viability. DE keen to encourage BM to put on another coach trip “Magical Mystery Tour” – the last one was very popular.</p>	<p>FD</p> <p>FD/PN</p> <p>PN</p> <p>DE</p>
8	<p>December Bulletin – AT meeting with GH on Wednesday to discuss production. Early deadline of 14th December, to produce it on 21st December. ‘New Year’s Party’ to go on front page.</p>	AT

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9	<p>AOB AT suggested a presentational video for the website and is currently investigating this. It could cost £1,000. Present this idea at the next meeting. C/F Agenda item.</p> <p>FD needs a new signatory for HSBC account – PN to be new signatory. In addition, Santander account is proving difficult to manage – decision taken to close the account. AT and Ann Simcox need to sign “Change of Signatories” form. FD to approach AS about this. Once FD has this form signed off the account can be closed and monies transferred to HSBC.</p> <p>There has been an incidence of malicious gossip and a complaint informally made about a member of IVC. This is not the first time that the Committee has been made aware of problems with this particular member. It was decided to tackle this in a non-confrontational way MW/PH to approach the person and talk him through the issues. Once the meeting had taken place, it would be followed up in writing to demonstrate that Committee takes these things seriously.</p> <p>A separate incident has occurred at Sport on an evening when the IVC evening had been cancelled. A letter had been received by Committee from KEGS but Committee felt that the whole incident had been blown out of proportion and that the IVC member had done nothing wrong. The member is happy to draw a line under this.</p>	<p>AT/RH</p> <p>FD/PN</p> <p>MW/PH</p>
	Date of next meeting: Monday 5 th December	Chair: TBA